User Guide

Silent-Silo[™] Acoustic Office Pod

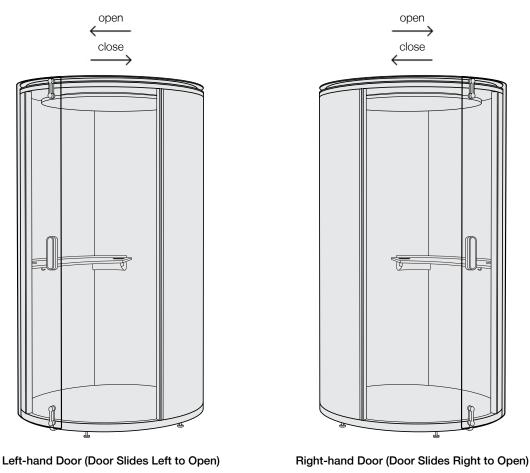
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Getting In and Out of Silent-Silo

Opening + Closing Sliding Door

Left-hand Door: Slide door to left until the door glide meets the stopper.

Right-hand Door: Slide door to right until the door glide meets the stopper.



Cleaning the Door

Acrylic Cleaning + Polishing

General Cleaning: Using a microfiber cloth, wipe with a mild soap (such as Dawn) and water solution (1 teaspoon detergent to 1 quart lukewarm water).

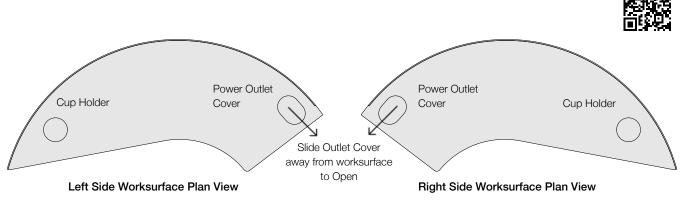
Deep Cleaning + Polishing: Scratches may be polished with Novus No. 1 Plastic Clean and Shine. Reapply regularly to maintain the anti-static, smudge, and scratch-resistant properties.

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Plug in Electrical + USB Cables

Outlet on Worksurface

- 1 Slide the metal outlet cover away from the worksurface to open.
- 2 Plug devices into the electric and USB outlet.
- **3** To close, slide back to completely cover outlet.



Clean the Worksurface

Wipe surface with cloth dampened with non-wax containing polish or mild detergent solution.

Adjust the Light + Fan Occupancy Duration

Light + Fan Sensor

- 1 The light and ventilation fan automatically switch on with the occupancy sensor once an occupant enters Silent-Silo.
- 2 Once the occupant leaves, the light and fan will remain on for five minutes and then switch off.
- **3** Refer to the manufacturer's operation manual to make changes to or troubleshoot the light + fan sensor.



View Video of Outlet Operation



For additional instructions or troubleshooting tips for Silent-Silo, please contact Spinneybeck | FilzFelt Customer Service at info@spinneybeck.com or 800.482.7777.

